



Chipperfield Parish Council,
The Village Hall
The Common, Chipperfield
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CHIPPERFIELD PARISH COUNCIL

MINUTES of Chipperfield Parish Council meeting held on 1st March 2022 at The Blackwells Chipperfield WD4 9BS at 7.15 pm.

*Councillors Present: K Cassidy- **Chairman**, G Bryant, T McGuinness, L Hinton, J Miller, Cllr Heaphy and Cllr Sutcliffe arrived at 7.41*

In attendance: Borough Councillor Stewart Riddick, Mrs U Kilich Clerk and one member of the public.

69/21 APOLOGIES FOR ABSENCE

To accept and approve apologies for absence

RESOLVED, proposed by Cllr Cassidy, seconded by Cllr Miller to accept Cllr Flynn's apologies of absence. Unanimously agreed.

70/21 DECLARATIONS OF INTEREST

To accept and declare interest linked to any of the Resolutions.

None to record.

71/21 MINUTES

To approve the minutes of the meeting of 11th January 2022.

RESOLVED, proposed by Cllr Bryant, seconded by Cllr Hinton to approve the Minutes of 11th January 2022, that these minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.

72/21 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillor (s)

Cllr Riddick informed members that the Queens Jubilee grant is currently being considered.

73/21 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED

To receive the Chairman's report and note any correspondence received

- a. Cllr Cassidy proposes to rotate the position of Council Chairperson on an annual basis – Council members were not in favour of the proposal, however, Cllr Cassidy would like to see the development of more working parties predominantly non councillors with council representation.
- b. Cllr Cassidy to report that Village Hall Committee are happy for any member of the Council to represent Chipperfield Parish Council at their meetings on a rolling basis. To circulate the Minutes to all Council Members as appropriate. Cllr McGuinness will attend the next meeting. The Clerk will obtain the meeting dates.

- c. Correspondence from Stephen Morrill in regards to the difficulty Chipperfield Burial Ground are having in accessing the double gates – The Clerk will inform Stephen Morrill to put a sign out informing members of the public not to park on burial and maintenance days. CPC does not wish to lose additional parking spaces on a permanent basis.
- d. Minutes and Zoom link for Dacorum Environmental Forum – this is for information only.
- e. HAPTC: Herts County Council requires licence applications for any councils putting out bunting - information circulated and apply to HCC.
- f. Climate Action for Hertfordshire Parish, Town & Community Councils, 21st March 1-2pm, free of charge – for information only
- g. INVITATION: 31st March 7.30pm Unlocking Rural Affordable Housing How Affordable Rural Homes Change Lives and Communities – for information only
- h. Hemel Garden Communities - Your Local Journeys Survey 18th Feb - 18th Mar – for information only
- i. Correspondence received about the disabled parking area not being marked – Cllr Bryant informed members this is only a temporary measure until all the posts have been installed
- j. To put in an application for defibrillator and the cabinet – Cllr Cassidy has had discussion with Garden Scene as where to have a defibrillator installed. Garden Scene will provide the power point. Total cost of defib is £969 plus VAT and the lockable cabinet is £570 plus VAT. Both the items have been approved previously.
- k. Update on welcome sign to Chipperfield – Cllr Cassidy informed members the sign has been received ready for installation, which will be done by the end of the week.
- l. Update on ponds in Chipperfield – Cllr Cassidy has had information from providers and quote from Tim Hill (Herts and Middlesex Wildlife Trust) and Green Willows to carry out inspection on all five ponds. The quotes received vary between £1900 to £4500, the quotes will need to be approved by DBC. Cllr Cassidy proposed to put £4500 inclusive of VAT to carry out the survey, this should not to exceed the amount. Cllr Cassidy proposed Hugh Clifford to lead the project with Cllr Heaphy and Cassidy, Seconded by Cllr Miller. Unanimously agreed.
- m. Update on penalty notice for Herts pension provider for late submission 2018 – Herts Pension Provider have agreed to write off the penalty. No further action is required.

74/21 Public Participation 15 Minutes total (Max 3 minutes per Person)

75/21 FINANCE AND GENERAL PURPOSE

- a. Cllr Cassidy to update Councillors on YTD Summary and Bank Reconciliation received by F&GP Working Party
Cllr Cassidy informed members that all the Financial Statements have been circulated, Cllr Sutcliffe is currently working on a spreadsheet which will show the expenditure against the budget which will be visual.
- b. To approve payments for February 2022 – Proposed by Cllr McGuinness, seconded by Cllr Bryant. Unanimously agreed.
- c. Cllr Cassidy proposes to accept the quote for phase 2 and 3 of the posts around the Common for not exceeding £7800 (quote for £7496 received 07/02/22)
Cllr Bryant informed members that to install additional posts there will be cost implication will be £7496. The supplier has agreed to “price-freeze” which will be honoured. Proposed by Cllr McGuinness, seconded by Cllr Hinton. Unanimously agreed.
- d. Council is to seek village input (social media and parish web site) on potential village plans and projects to which appropriate funding may be allocated. Cllr Cassidy proposes that once issues have prioritised, CPC to set up working groups with volunteers from the village to execute these projects.
For the purpose of social media, an email account will be created for members to comment and what needs to be publicised in Chip News.
- e. To discuss the parking issues at the Village Hall and come up with a proposal with a view to resolution – Cllr Miller informed members that the parking at the Village Hall is a nuisance and the two cones are permanently paced out. The parking is not particularly designated for

the Village Hall. Cllr Miller suggested that CPC writes to the Village Hall to install signs that can be used for temporary parking. The Village Hall needs to remind those using the car park needs to be mindful of this. Cllr Miller informed members that the parking at the Village Hall has at times been inconsiderate blocking in local residents and the two cones are permanently placed out such that they are often ignored. The parking is not specifically designated for the Village Hall but some account for the need for loading and emergency services should be considered. Cllr Miller suggested that CPC writes to the Village Hall to install signs that can be used for temporary parking restrictions. The Village Hall needs to remind those hiring the hall and using the car park to be mindful of this issue and its effects on local residents

76/21 REPORT FROM WORKING GROUPS

1. OPEN SPACES

Cllr Heaphy informed members that DBC have been informed about the fallen trees within the parish. DBC are prioritising the trees and woodland area.

2. YOUTH AND EDUCATION

Cllr Heaphy informed members that there is Covid outbreak at St Paul's school. A collection for Ukraine is also being organised by the School.

3. POLICE REPORT

Nothing to report.

4. HIGHWAYS

Nothing to report.

5. PLANNING

1. Cllr Bryant informed members suggested in amending the decision made by the Planning Committee on Cloverleaf. The outcome from the meeting was to object the application. "**CPC Object** for reasons of over-development.

This application is the latest in a series of Applications at this site. We can see no planning reasons to yet again enlarge an already sizable dwelling and urge the Case Officer to carefully study the previous DBC decisions and the recent Appeal Dismissal and approach this scheme with due consistency to those decisions.

Cllr Bryant suggested that the Case Officer has confirmed that the rear extension was in stead of the previous application. The changes are non material, therefore, it was recommended by Cllr Bryant to withdraw the objection. **RESOLVED**, proposed by Cllr Cassidy, seconded by Cllr Hinton. Unanimously agreed.

2. Housing Needs Survey next stage is to instigate a meeting, the tour would include reps from DBC, CAD, Conversation Officer CPC is in a position to move forward.

6. ALLOTMENTS

Cllr Heaphy suggested visiting the allotment site to identify the boundary issue for allotment 41ab.

77/21 Exclusion of Press and Public; To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

To discuss Clerks salary.

78/21 DATE OF NEXT MEETING

The next meeting will be held on the 5th April 2022 following the planning meeting @ 7.45 at The Blackwells Chipperfield WD4 9BS.