



CHIPPERFIELD PARISH COUNCIL

MINUTES of the meeting of the Chipperfield Parish Council held on Tuesday 23rd June 2020 @ 7.45 pm following Planning Meeting.

To Councillors: *H Laverack - **Chairman**, - E Flynn **Vice Chairman**, W Bathurst, K Cassidy G Bryant T McGuinness C A Heaphy and J Sayers.*

In attendance: Mrs U Kilich Clerk

Notice is hereby given that the meeting of Chipperfield Parish Council to which you are summoned to transact the business set out below will be held by Virtual Meeting.

10/20 CHAIRMAN'S ANNOUNCEMENTS

No announcement.

11/20 APOLOGIES FOR ABSENCE

To receive apologies for absence – Cllr Riddick and Cllr Roberts sent their apology.

12/20 DECLARATIONS OF INTEREST

To declare interest linked to any of the Resolutions – no declaration to report

13/20 MINUTES

To approve the minutes of the meeting of 19th May 2020

It was proposed by Cllr Cassidy, seconded by Cllr McGuinness, and **RESOLVED** that the minutes held on the 19th May 2020 was a true reflection of the proceedings. Cllr Laverack to sign the minutes.

14/20 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED

To receive the Chairman's report and note any correspondence received

1. HAPTC Various updates on Zoom Meetings and COVID 19

The Clerk reported that HAPTC has set up Zoom meetings for Clerks to participate which is highly informative.

Cllr Laverack

Date

2. Armed Forces Day

Email received on 5th June was circulated to all council members and Mark Jarrard, the email was about the Armed Forces community that they are treated fairly and are recognised for the contribution they have made and to encourage the integration between civilian and military communities.

15/20 FINANCE AND GENERAL PURPOSE

a. Accounts Summary YTD

Cllr Laverack reported that YTD shows CPC is on-trend and no major adverse variance to report, however, Cllr Laverack asked the Clerk to investigate the electricity for the office and confirm the amount is correct.

b. Little Wynch

Cllr Laverack reported the Legal Team at DBC has lodged an application to Land Registry, should Mr Charman object to the application the matter will escalate to Tribunal.

c. Police Commissioner Grant for Speed Indicator Device (TM)

Cllr McGuinness informed members that an email had been received from Peter Wright (Herts Highways), informing CPC, as a rule, they do not consult members of public when installing SID, Cllr Laverack suggested from CPC's view we should consult those that are likely to be affected.

d. Broadband in Chipperfield

Cllr Bryant reported that he will be speaking to Chris Luff on the subject and will report at the next meeting.

e. Chiltern Society renewal membership £30

It was unanimously **RESOLVED** to renew the membership with Chiltern Society.

f. Social Media Platform

After a lengthy discussion on the subject, it was unanimously agreed that CPC would get Facebook for Chipperfield to inform members of the public on issues that might be of interest. The platform will not be open for discussions but information only.

The Clerk to carry out the necessary research.

g. Audit 2019/20 – AGAR form sent to all members

Cllr Laverack reported that AGAR 2019/20 report was circulated to all council members with internal auditor's report. It was unanimously **RESOLVED** for the Chairman and the Clerk to sign the AGAR form. Cllr Laverack thanked the Clerk for all her hard work under the current circumstances.

Cllr Laverack

Date

h. Earmarked Reserves – statement sent to all members

Cllr Laverack informed members that with COVID 19 CPC should think long term implications on Earmarked Reserves.

i. Approval of Annual Governance Accountability Return 2019/20

Approved under 15/20 (g)

j. Call out charge for the Village Clock

The Village clock needs servicing and correct the time it displays, it was unanimously **RESOLVED** to pay for the call-out charge.

k. Peter Sadler covering duties for Andy Orchard

The Clerk reported that since Andy Orchard has been shielding Peter Sadler has taken on the extra responsibilities and is doing a great job. Cllr Laverack proposed that Peter’s hard work is recognized by awarding a one-off bonus of £500, it was unanimously **RESOLVED** to award Peter for his hard work.

l. Car Park by Cricket Club

Cllr Laverack informed members that the feedback from members of the public overall has been a positive one. The cornering off the car park has potentially reduced the problem of drugs being sold. Cllr Laverack advised that some of the issues should be passed on the police to deal with, it is unfortunate that DBC did not discuss the cornering off of the car park with council members before taking the steps. Cllr Laverack has emphasised that better communication between CPC and DBC should be improved when working together.

16/20 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillor (s)

Nothing to report

17/20 REPORT FROM WORKING GROUPS

1. OPEN SPACES

Cllr Bathurst reported that due to shielding she has not had the opportunity to look at the car park by the Cricket Club. Luke Johnson (DBC) advised Cllr Bathurst due to a high number of complaints received about the Common since the lockdown, drastic measures were necessary for closing off the car park. The lack of communication between DBC and CPC was due to members of staff working from home. The bins have been cleaned and the War Memorial is looking good.

Cllr Laverack

Date

2. YOUTH AND EDUCATION

Cllr Heaphy informed members that the school has remained open for key workers, Reception and Year 6 have had 50% capacity. Cllr Heaphy will let the Clerk have all the drawings kids have done to keep the Woodland clean and safe.

3. POLICE REPORT

Cllr McGuinness reported that for May 1 Burglary was reported and 1 Criminal damage, Other Crimes has gone up to 3 this includes domestic violence.

4. HIGHWAYS

Cllr Heaphy informed members that the flooding outside Blackwells has been reported to Herts Highways.

5. PLANNING

Cllr Bryant informed members that the training session provided by DBC was good. Cllr Bryant suggested that the Housing Needs Survey should be looked at again in September 20.

6. ALLOTMENTS

Cllr Laverack reported that skip on the allotment site will be necessary soon, the costs of the skip will be offset against Allotment Infrastructure.

18/20 DATE OF NEXT MEETING

The next meeting will be held on the 4th August 2020 following the planning meeting @ 7.15 by Virtual Meeting.

The meeting closed at 21.23 pm.

Cllr Laverack

Date