



**CHIPPERFIELD PARISH COUNCIL**

**MINUTES** of the meeting of the Chipperfield Parish Council held on Tuesday 17<sup>th</sup> November 2020 @ 7.45 pm following Planning Meeting. (Meeting was held via Zoom)

*Councillors Present: K Cassidy- **Chairman**, E Flynn, G Bryant T McGuinness C A Heaphy and J Sayers.*

*In attendance:* Mrs U Kilich Clerk, and County Councillor R Roberts and a member of the public

**41/20 CHAIRMAN’S ANNOUNCEMENTS**

No announcement necessary

**42/20 APOLOGIES FOR ABSENCE**

Cllr Riddick sent his apologies.

**43/20 DECLARATIONS OF INTEREST**

To declare interest linked to any of the Resolutions.  
Cllr Sayers declared interest in the Village Clock item 46/20 i.

**44/20 MINUTES**

To approve the minutes of the meeting on 6<sup>th</sup> October 2020.  
The minutes of the meeting held on 6<sup>th</sup> October were received, approved, and signed as a correct record by the Chairman. Cllr Bryant proposed, and Cllr McGuinness seconded.

**45/20 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED**

To receive the Chairman’s report and note any correspondence received

1. HAPTC updates – various information received and circulated to all council members one of them being a Planning update from DBC.
2. Remembrance Sunday - Mark Jarrad was very complimentary to Peter Sadler tidying up the memorial. Thomas Rose who played the trumpet was particularly good and coincided with the clock chiming. Wendy Bathurst’s laying the wreath was recorded three days prior to Remembrance Sunday which is on YouTube.
3. CiL award and update on website – Cllr Cassidy advised members that the sum of £526.80 has been received for Community Infrastructure Levy, this will be updated on CPC’s website upon going live.
4. CDA Survey re Covid - It is likely that Mark Jarrad will complete the survey, Cllr Heaphy advised members that she had copied Phil Wayne on the email.

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Cllr Cassidy

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Date

## 46/20 FINANCE AND GENERAL PURPOSE

### a. To Discuss Accounts Summary YTD

Cllr Cassidy informed members that everyone should have received the YTD summary, there are several recurring items. It is estimated that CPC will have £9k surplus by the end of the current financial year.

### b. To Consider Grant Applications 2021/22

Cllr Cassidy informed members that grant applications has been circulated with the agenda., The total amount requested from various organisations was £14k, however, from previous applications, CPC has maintained a threshold of £9k, Cllr's went through the grant applications and allocated grant based on the criteria. It was **RESOLVED** the total amount of £9,000.00 will be allocated to the various organisations.

Applicant	Reason	Power	granted 2020/21	Amount requested 2021/22	Amount granted 2021/22
Chipperfield Village Hall	To update kitchen and bar area new flooring, guttering and loft hatch & cadder	Section 133 Local Gov't Act 1972	1750.00	2583.00	2250.00
Chipperfield Clarendon Cricket Club	To assist funding for a replacement mechanical wicket roller.	Section 19 Local Gov't Act (Misc's Provisions) Act 1976	500.00	1500.00	1000.00
Chipperfield Corinthians Youth Football Club	Replacement of football goals	Section 19 Local Gov't Act (Misc's Provisions) Act 1976	2000.00	5000.00	2400.00
Chipperfield Corinthians Senior Football Club	Replacement of dugouts that was built 35 years ago.	Section 19 Local Gov't Act (Misc's Provisions) Act 1976	500.00	0.00	0.00
St Pauls Church	Churchyard Maintenance and upkeep of the church.	Section 19 Local Gov't Act (Misc's Provisions) Act 1976	1000.00	2500.00	1000.00
Chipperfield Burial Ground Trust (previously Project Group)	Cost of preparing the parcel of land	Local Government Act 1972 s214(2)	750.00	0.00	0.00
Chipperfield Clarendon Cricket Club	Fireworks Insurance	Section 145 (1) Local Gov't Act 1972	500.00	500.00	500.00
Friends of St Pauls School	Upgrade existing school IT equipment	Section 137 Local Gov't Act 1972	2000.00	2000.00	1750.00
British Legion *	Poppy appeal wreath	Section 137 Local Gov't Act 1972	100.00	100.00	100.00
<b>Total amount</b>			<b>£9,100.00</b>	<b>£14,083.00</b>	<b>£9,000.00</b>

\* Allocated by CPC without formal application

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Cllr Cassidy

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Date

**c. To Consider the First Draft of Budget Report For 2020/21**

CPC is looking to work with £2.5k deficit for the next financial year, Cllr Cassidy suggested based on the next five months expenditure there will be a surplus for 2020/21. Cllr Bryant agreed with Cllr Cassidy that in the current climate it may be prudent to work with a deficit in the hope there will be a surplus for the current year. The increase in precept (2%) equivalent to £1.20 per Band D household is appropriate. Cllr Bryant proposed to accept the Budget for 2020/21 and Cllr Flynn seconded, all member in favour.

**d. Application for Asset of Community Value**

Cllr McGuinness informed members that the application for The Windmill and The Paddocks have been submitted, there is enough evidence for The Windmill which has been forwarded to Legal Team at DC, however, not enough evidence available for The Paddocks. The Clerk will be notified in due course if the application(s) have been successful or not.

**e. To Consider Memorial Bench as per Request from a Resident**

Cllr Cassidy informed members that correspondence has been received from a resident wishing to install a memorial bench on The Common in memory of his later father. The Clerk informed Luke Johnson, however, Cllr Roberts suggested CPC to be proactive and take the lead in the matter. Once the location has been agreed, the Clerk must notify Dacorum Borough Council.

**f. Update on WCAG 2.1**

Cllr Cassidy suggested in contacting TEEC to ascertain why the problems that have occurred repeatedly have not been resolved. Cllr Cassidy suggested it might be best for CPC to start making amendments and involve TEEC on more technical issues. It may be that the CPC needs to take over and correct the issues. Cllr Heaphy and the Clerk will liaise with the Mark Holton.

**g. To Consider Dog issues on The Common**

Cllr Cassidy informed members that DBC have taken over on the issue and nothing more to report.

**h. To Consider the Signpost in CPC**

Cllr Sayers suggested the signpost in the village is not as attractive as it stands. Cllr Cassidy mentioned the costs for the one that would fit CPC would be expensive. The signpost must be legible in the dark, it was suggested that CPC identify the type of post that might be appropriate for the village and where to install. the signpost CPC and where to install.

**i. To Consider the Costs to Repair the Village Clock**

It was suggested that CPC should contribute to the costs for the village clock based on Cllr Bryant technical expertise. Cllr Bryant is happy to speak to the contractors to see if apportioning the invoice is feasible. The village clock is part of the community which adds value; therefore, it is in the interest of CPC to ensure any repair work due to the functioning of the clock should be considered and that CPC should make some contribution based upon repair work that can be directly attributed to the functioning of the clock. Once Cllr Bryant has spoken to the contractors the items will be brought to January meeting.

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Cllr Cassidy

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**j. Accidents by Dunny Lane White Lines Need to be Reinstated**

Cllr Cassidy informed members that the white lines have now been reinstated.

**k. To Consider Extension the Posting on The Common**

Cllr Cassidy suggested in getting quotes and then to approach DBC to establish if DBC is prepared to make contribution toward repairing the posts around church car park part of the Common. It is noted that the posts have undergone some form of temporary repairs. The Clerk has written to both Simon Coultas and Craig Thorpe to see DBC can make some contribution towards the repair. The Clerk to follow up.

**l. To Discuss CPC Container on Garden Scene Site**

The Chairman informed members that Marchfield has sold Garden Scene to another developer. A condition of the sale is vacant possession which includes the removal of CPC's container. Cllr Cassidy informed members that the container still has items that need to be cleared out. Cllr Bryant suggested getting rid of the hardware such as metal scrap and going through the items and keep anything of value and documents that need to be kept for seven years. It was agreed that the Clerk, the Warden and Council members will clear out the container.

**47/20 REPORT FROM BOROUGH/COUNTY COUNCILLORS**

To receive a report from Borough/County Councillor (s)  
Cllr Roberts informed members that the flooding outside Blackwells seems to have been addressed, however, this is a recurring problem which requires attention. Cllr Roberts has set aside locality budget for this specific issue.  
Cllr Roberts mentioned the following problems have been addressed; Croft Estate's pavements have been done, sighting for the SID is in the right place which has now been resolved.

**48/20 REPORT FROM WORKING GROUPS**

**1. OPEN SPACES**

Cllr Cassidy informed members that a complaint had been received regarding the Apostles Pond, in relations to overgrown vegetation. The complaint was forwarded to Luke Johnson at DBC. Luke Johnson suggested when it is possible the issues with the pond will be referred to a specialist consultant/contractor, however, due to funding limitations, the remedial works will not be possible soon. Cllr Cassidy suggested getting advice from Boxmoor Trust, Chiltern Society and Wendy Bathurst.

**2. YOUTH AND EDUCATION**

Nothing to report

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Cllr Cassidy

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**3. POLICE REPORT**

Cllr McGuinness reported the crime report for October 2 crimes 1 burglary on Croft Lane and drugs found in the possession of an individual.

**4. HIGHWAYS**

Cllr McGuinness reported that a member of the public was concerned about the speeding on Langley Road, various options were discussed, and the suggestion was to investigate if the speed limit can be dropped from 40 mph to 30 mph. Cllr Roberts wants to start from scratch and possibly reduce the speed. Cllr Bryant informed Cllr Robert the footway from Megg Lane to the shops is so narrow that it is dangerous. Cllr Roberts invited Cllr McGuinness and Cllr Bryant to take a walk along the path from Megg Lane, possibly carrying out the speed volume. It was suggested there are various options to visit regarding issues raised. The findings will be reported at the January 2021 meeting.

**5. PLANNING**

Cllr Bryant informed members that CPC received a complaint from a nearby resident regarding unacceptable light spill from the Land Rover site. Cllr Bryant forwarded the complaint to the developer who replied promptly to say the matter will be investigated. Oakford Homes are currently finalising the purchase of Garden Scene from Marchfield Homes. A set of Landscaping Plans have been submitted to CPC for comments prior to submission to DBC. Cllr Bryant suggested seeking opinions from someone with horticultural knowledge (Terry Simmons or Peter Sadler), before making comments on the plans.

**6. ALLOTMENTS**

The Clerk informed members that only two tenants have not paid their rent so far.

**49/20 Exclusion of Press and Public;** To **RESOLVE** that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

**50/20 DATE OF NEXT MEETING**  
The next meeting will be held on the 12<sup>th</sup> January 2021 following the planning meeting @ 7.45 by Virtual Meeting.

**The Meeting concluded at 8.50 pm**

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Cllr Cassidy

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Date