



## CHIPPERFIELD PARISH COUNCIL

**MINUTES** of the meeting of the Chipperfield Parish Council held on Tuesday 29<sup>th</sup> October 2019 @ 7.45 pm following Planning Meeting in the **Blackwell 10 The Common, Chipperfield**

To Councillors: *H Laverack - **Chairman**, - E Flynn **Vice Chairman**, W Bathurst, K Cassidy G Bryant T McGuinness CA Heaphy and J Sayers.*

*In attendance* Mrs U Kilich Clerk to the Council.

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### **42/19 CHAIRMANS ANNOUNCEMENTS**

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building to be evacuated.

### **43/19 APOLOGIES FOR ABSENCE**

Apologies received from Cllr Riddick, Cllr Barratt and Cllr Sayers.

### **44/19 DECLARATIONS OF INTEREST**

To declare interest linked to any of the Resolutions – Cllr Heaphy declared interest in item 47/19 (g) Grant Applications for St Paul's School.

### **45/19 MINUTES OF THE LAST MEETING**

It was proposed by Cllr Bryant, seconded by Cllr Flynn and **RESOLVED** that the minutes of the meeting held on the 6<sup>th</sup> August 2019 were a true reflection of the proceedings. Cllr Laverack signed the minutes.

### **46/19 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED**

To receive the Chairman's report and note any correspondence received

#### 1. HAPTC

- (i) Audit Call Evidence – Policy Consultation. Independent Review into Local Government Audit call for Evidence.
- (ii) VE Day Celebrations – Local Mayors, Leaders and Chairman of Town & Parish Councils to take the lead in VE day 75<sup>th</sup> Anniversary.

2. NALC local councils to start preparing for the website accessibility regulations in August 2019.

3. Remembrance Sunday 10<sup>th</sup> November 2019. The Clerk circulated the email for all council members attention.

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Councillor

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4. Royal Oak Community Asset accepted by DBC; Cllr Laverack thanked Cllr McGuinness for completing the relevant forms.
5. Bus Shelter installed, Cllr Laverack informed members that the new bus shelter has now been installed on Tower Hill. Chipperfield PC received a sum of £7k grant from Herts County Council.
6. Fireworks 2<sup>nd</sup> November 2019, Chris Price was informed about the “Firewalk” due to take place on the 2<sup>nd</sup> November. Chris Price was satisfied with the Risk Management policy received from Chris Bangs.
7. Dark Ages event cancelled due to double booking on the 2<sup>nd</sup> November 2019.
8. Strategic Planning DBC 24<sup>th</sup> September 2019 email circulated to all members about the future of the borough.
9. Government to launch a review to consider High Speed rail link HS2, the review will consider whether and how the project to connect London, the Midlands and Northern England.
10. Dacorum Environmental Forum Minutes 13<sup>th</sup> September 2019, the minutes circulated to all council members for information.
11. Gas main works on Box Lane information received on the latest gas work program; an email circulated to all council members.
12. Parking Standard confirmation of comments received from CPC.
13. Dacorum Voluntary Sector Conference and Funding Fair 2019, information circulated to council members.

#### **47/19 FINANCE AND GENERAL PURPOSE**

##### **a. Accounts Summary**

The payments and receipts schedule for the period April to September had been discussed at the F&GP meeting on the 22<sup>nd</sup> October 2019, it was reported that there are no concerns to report and the no major adverse variance to report. Cllr Laverack will email the Income and Expenditure file to Cllr Cassidy for monthly reporting purpose.

##### **b. New Burial Ground**

Cllr Laverack informed members that the order with the contractor has been placed to create 10 parking spaces by the new burial ground. The design will fit in with the current car park, which is an extension.

##### **c. White House Railings**

Cllr Laverack informed members that the railings must be removed by the owner as it is in breach of planning regulations, she may wish to keep the post. DBC is responsible for the cultivation of the area and must not be cultivated by the owner.

##### **d. Village Hall Car Park**

Cllr Laverack informed members that the area outside the Village Hall is the common land and covered under the Common Land Act, the land is owned by DBC and managed by the Estates Manager Adriana Livingstone. The owner of The Martlets has assumed ownership of the area adjacent to his property and has erected “no parking” sign.

**Action; The Clerk to write to The Martlets to have the “no parking” sign removed.**

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e. **Fingerpost**

Cllr Laverack informed members that the recent vandalism in the village is a great concern, the fingerpost has been pulled down as well as other incidents of serious nature. Cllr Roberts suggested approaching Community Inspector with the help of PCSO Bardi. Cllr Adeleke also suggested CPC contact the Anti-Social Behaviour Team at DBC.

f. **Car accident by the Spice Village**

It was reported that there have been three road accidents by the Spice Village, Cllr Roberts suggested in carrying out a report by Highways which was carried out around 10 years ago.

Action: The Clerk to email Cllr Roberts to carry out Highway safety report.

g. **Grant Applications**

Cllr Laverack advised members that F&GP have gone through the grant applications, unfortunately, the grant application received by PTA for St Pauls School cannot be considered until the accounts have been received.

h. **Scanned minutes with signature**

Following discussion at F&GP on 22<sup>nd</sup> October 2019, the members considered the signed minutes uploaded on CPC's website; it was proposed by Cllr Laverack that the minutes uploaded on the website should not be with signatures, it was unanimously agreed.

i. **Common Byelaws**

Cllr Laverack informed members that the Legal Department at DBC had sent the Common Byelaws to Town/Parish Councils for comment. Cllr Laverack pointed out the protection on the woodland is not included in the Byelaws, therefore, Cllr Laverack will email all councillors with the proposal before sending it to DBC.

j. **Bus Shelter**

Covered under 46/19 5)

k. **Little Wynch**

Cllr Laverack informed members that CPC is currently waiting on an update re the boundary issue from Legal Team at DBC. Mr Charman has left his wheelie bin on The Common Land. The Clerk to write to Mr Charman to remove the bin in the next 14 days, if it has not been removed, it will be reported as fly-tipping to DBC.

l. **Royal Oak Community Asset**

Covered under 46/19 (4)

m. **RBS Fees/Charges**

Following a discussion at F&GP this is just for information, Rialtas (RBS) Finance Software support has gone up from £145 to £172.

n. **Unreasonably Persistent or Vexatious Complaints Policy**

Cllr Laverack proposed to adopt the Unreasonably Persistent or Vexatious Complaints Policy; it was **RESOLVED** unanimously to adopt the policy circulated to all members.

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**48/19 REPORT FROM BOROUGH/COUNTY COUNCILLORS**

Cllr Roberts had nothing to comment, but informed members that any concerns regarding highways should be brought to his attention as the budget for 2020/21 is now taking place should funding be required.

**49/19 REPORT FROM WORKING GROUPS**

**1. OPEN SPACES**

Cllr Bathurst reported the following; a new seat has now been installed near the top of The Common towards the Two Brewers overlooking the children’s play area. A dead branch over the cricket nets is still there although a contractor was assigned to remove it, DBC will chase this up. Friends of Chipperfield Common have had 2 meetings, work has been carried out on the Bridlepath, and Laurel has been cut back to make “scallops” alongside the path following the new ecological report. There are places of high biodiversity value (the open woodland) and bracken areas which are of moderate value. Invasive species are present and need management to prevent them from spreading. Bat boxes should be erected, and pond management is undertaken.

**2. YOUTH AND EDUCATION**

Cllr Heaphy reported the first term has got off to a good start.

**3. POLICE REPORT**

Cllr McGuinness reported on crime figures for June, July and August; dwelling burglary in total 2, burglary other 1, theft from motor vehicle 2, criminal damage 1, and other crimes 17.

**4. HIGHWAYS**

Cllr McGuinness reported that an application for Road Safety Funding would be submitted for a new Speed Indicator Device.

**5. PLANNING**

Planning Presentation; Cllr Bryant gave the presentation which was presented by DBC on July 22<sup>nd</sup>.

The Orchard; to be discussed at the close of the meeting.

The Lookers Land Rover already discussed at the planning meeting which took place before the council meeting.

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## 6. ALLOTMENTS

Damaged tap; the damaged tap has been repaired and the hedge has been cut back. There are several residents that have not yet paid their rent and a reminder letter will be sent out. It was agreed to hold an allotment meeting on the 26<sup>th</sup> November which Cllr Laverack will chair.

Action: The Clerk to book The Small Hall for the allotment meeting and inform allotment holders.

### 50/19 DATE OF NEXT MEETING

The next meeting will be held on the 10<sup>th</sup> December 2019 following the planning meeting @ 7.15 pm in the Blackwells 10 The Common Chipperfield WD4 9BS

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Councillor

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**The Meeting closed @ 21.48 pm.**