



CHIPPERFIELD PARISH COUNCIL

MINUTES of the meeting of the Chipperfield Parish Council held on Tuesday 12th March 2019 @ 7.45 pm following Planning Meeting in the **Blackwell 10 The Common, Chipperfield**

To Councillors: *H Laverack - **Chairman**, - W Bathurst, K Cassidy, G Bryant T McGuinness CA Heaphy C Luff and Borough Councillor Adeleke.*

In attendance Mrs U Kilich Clerk to the Council, and four members of the public.

92/19 CHAIRMANS ANNOUNCEMENTS

The Chairman announced details of the arrangements in case of fire or other events that might require the meeting room or building to be evacuated.

93/19 APOLOGIES FOR ABSENCE

Borough Councillor Riddick and Councillor Flynn sent their apologies.

94/19 DECLARATION OF INTERESTS

Councillor Luff and Councillor Heaphy declared an interest in item 97/19 c.

95/19 MINUTES OF LAST MEETING

It was proposed by Cllr McGuinness, seconded by Cllr Cassidy and **RESOLVED** that the minutes of the meeting held on the 8th January 2019 were a true reflection of the proceedings.

96/19 CHAIRMANS REPORT & CORRESPONDENCE

- a. HAPTC Bulletin
- b. Salvation Army Information
- c. Decorum Environmental Forum
- d. HCC Mental Health News Release
- e. Stakeholder Survey HCC (29th Jan 2019)
- f. Community Action Dacorum

97/19 REPORTS FROM COMMITTEES AND WORKING GROUPS

Finance and General purpose

a. Accounts Summary YTD

The Clerk reported that during F&GP meeting held on the 5th March 2019, there were few transactions that reflected adverse variance which was 149% overspend on pension contribution for the Clerk, the adverse variance is due to Clerks salary being higher than the previous clerk.

Signed

Dated

14 MAY 2019

b. Earmarked Reserves

The Clerk reported after having paid for the Speed Indicator Device from Community Infrastructure Levy (CiL), there is an overspend on CiL Earmarked Reserves of £202.50, It was **RESOLVED** that £202.50 be transferred from General Reserves to CiL Earmarked Reserves.

c. Grants 2019/20 under Section 137

It was **PROPOSED** by Councillor Laverack seconded by Councillor Bathurst and **RESOLVED** that the following Grants allocations be accepted by the council for the 2019/20 GRANTS.

The Village Hall	£1,750	To update kitchen and bar area
Chipperfield Clarendon CC	£500	Repairing to the field
Chipperfield Corinthians Youth FC	£2,000	Replacement of football goals
Chipperfield Corinthians Senior FC	£500	Replacement of dugouts
St Pauls Church	£1,000	Churchyard maintenance
Chipperfield Burial Ground Trust	£750	Cost of preparing the parcel of land
Chipperfield Clarendon CC	£500	Re fireworks if the event takes place
Friends of St Pauls School	£2,000	Upgrade IT equipment for the school

*The following allocated by CPC without formal application

*British Legion	£100	Poppy appeal wreath
Total Grants	£9,100	

d. Audit Date

The Clerk reported that the Internal Audit has been arranged for the 30th April 2019.

e. SLCC Renewal and Clerk's Community Governance Level 4

It was proposed by Councillor Laverack to renew membership with SLCC, he also informed members that the Clerk will be carrying out the Level 4 of Community Governance which is distance learning with SLCC. It was **RESOLVED** by majority vote to join SLCC and for the Clerk to carry out Level 4 of Community Governance. CPC will pay 25% of the training cost.

f. Invoice for Neighbourhood Scheme

Councillor Bryant reported that on February 18, 2018, he was recommended to Jacqueline Veater (GovResources) at a HAPTC course, Councillor Bryant received strong references from other parish/town councils which were circulated to other members of the council. Councillor Bryant attended Bovingdon Parish Council's (BPC) Annual Parish meeting at which JV gave a presentation to the Village, it was also announced that BPC would appoint JV as their consultant for Neighbourhood Scheme. CPC decided to use JV's services for presentation on Neighbourhood and the pending planning application for the Garden Scene a major planning application. A date for Neighbourhood scheme was fixed for Monday 16th July 2018 at which point JV emailed to say that she had omitted to raise the matter of a fee for preparation, delivering and travelling to do the presentation. Councillor Bryant informed JV that an approval would be required, this, however, coincided with the Garden Scene and with the changeover of the clerk, unfortunately, Councillor Bryant forgot to raise the issue once the new clerk settled in her role.

Signed 

Dated 14 May 2019

Councillor Bryant apologised for the misunderstanding and offered to pay for the invoice himself. Council members were accepting of the misunderstanding and authorised for payment to be made by CPC.

Action: The Clerk to settle the outstanding invoice for £300

g. Community Grant (Councillor Adeleke)

Councillor Adeleke emailed the Clerk to put in an application for Community Grant which will help resurface the Queen Street car park. The online application will be available from the 1st April 2019. CPC have carried out car park resurfacing in the past, but it looks like it needs major resurfacing. Simon Coultas is looking to get quotes but has informed CPC that DBC does not fund in the budget for 2019/20. The work will be in the region of £25k, Councillor Laverack informed members that DBC has a joint responsibility with CPC under Common Management Plan to manage the car park and they are neglecting their responsibility.

h. Email Address for Councillors

Councillor Laverack informed members that there appears to be some technical issues, the Clerk has experienced similar problems at Northchurch PC. It was proposed to wait until the issue has been resolved at NPC before CPC re-visits the item.

i. Meeting with Will Hobhouse for Sarratt and Chipperfield Community Foundation (SCCF)

Councillor Laverack informed members that Will Hobhouse attended the F&GP meeting on the 5th March 2018 where he informed that The Hertfordshire Community Foundation gives grants to organisations who help those in need across the County. Inspired by this WH decided to set up a similar organisation to look after the needs of Sarratt and Chipperfield. The organisation is called the Sarratt and Chipperfield Community Foundation (SCCF) and will address issues and problem in both communities and assist in their resolution. The issues include;

- The elderly; loneliness, dementia, care, fuel poverty, malnutrition, failing to cope, cybercrime
- The young; poor parenting, getting a job, cyberbullying, lack of confidence, lack of hope, mental health
- Addiction; alcohol, drugs, gambling
- Mental health
- The less well-off and social imbalance
- Struggling families and parents
- Housing
- Isolation; neighbours no longer knowing each other

SCCF sets out to tackle these issues by helping local organisations, charities, families and individual with some financial support and mentoring. The charity was established in January 2018.

Signed



Dated

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j. Adopting and updating of the following;

- a. Standing order; circulated prior to the meeting taking place and adopting, one of the items replaced in the recent Standing Order is to film and recording which has been updated. Councillor Laverack also clarified on Declaration of Interest and Dispensation.
- b. Financial Regulations – FR updated to reflect CPC now operate online banking.
- c. Risk Assessment

It was **RESOLVED** unanimously to adopt the updated documents.

2 REPORT FROM WORKING GROUPS

a. Open Spaces

Councillor Bathurst informed members that she has attended two meetings with Friends of Chipperfield Common. Sam Buxton attended the last one with 18 other helpers. DBC is in the process of taking down “dangerous” trees around the main path of The Commons, the exercise comes under Health and Safety. Councillor Bathurst reported that the two benches and tree will be sorted in due course, as the necessary paperwork has been completed.

Poo Bins

The Clerk reported that there are two normal bins that desperately need replacing. Both Mike Bradshaw and Janet Newman have carried have collected poo bags from The Common and the hedges, this is an ongoing issue. DBC has confirmed parish council may purchase normal bins and place them where DBC can have easy access. Councillor Bathurst and Heaphy will carry out the exercise and report back.

Action: The Clerk to notify Simon Coultas two bins need replacing, two additional to be purchased. Councillor Bathurst and Heaphy to notify of easy access area.

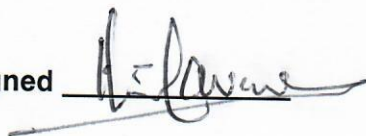
Clock Chimes

Jooles Sayers who currently resides at the 4 Old School Cottages, informed members that the clock chimes at 8 am in the morning, whilst she was aware of this when she purchased the cottage, the problem is that the clock is directly above the bedroom the noise level is 80 decibels. Jooles Sayers asked if the members would consider the chime to start at 9 am. It was **RESOLVED** six to one that the chime will start at 9 am.

3 Youth and Education

Councillor Luff notified the members that St Pauls had their Ofsted Report which was very positive. Councillor Luff will be carrying out a mini report for the cricket club and the football club.

Signed



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4 Police Report

Councillor McGuinness reported on the crime report for Chipperfield which has dropped overall in comparison to 2017 to 2018. The crime figures for January and February; Burglary (dwelling) 1 in February, Burglary (other) 1 for January and 1 for February offender stole a horse from the stables. Theft from Motor Vehicle 1 in February, Other Crimes 13 in January and 5 in February.

5 Highways

A member of the public reported that due to white lines which have not been re-instated opposite The Two Brewers after the resurfacing is restricting the vision of oncoming traffic as cars are parked on the corner of the road. The parishioner also wanted to know when the work outside the Rovers garage will be completed. Councillor McGuinness reported that as far as he was concerned the work will be completed by the end of March 2019.

6 Planning

Councillor Bryant circulated a proposal for Chipperfield Parking Survey this is to identify parking need in relation to dwelling size (based on no of bedrooms). Councillor Bryant feels that survey data would give CPC stronger arguments when commenting on parking. Councillor Luff suggested in carrying out the survey through Chip News, the costs for the survey will be in the region of £110, all councillors in favour of carrying out the Parking Survey.

7 Allotments

Councillor Heaphy reported that she had been informed that the lock on the allotment gate is broken, the lock has been replaced, however, the combination does not seem to be working. Councillor Bathurst mentioned about getting the lock welded on to the gate.

Action: Clerk to ensure the combination is correct, Councillor Bathurst to make enquiries with Jarman to see if the lock can be welded on to the gate.

91/18 Report from Borough/County Councillors

Councillor Adeleke thanked members of the council for all their hard work, he went on to say that in his opinion CPC was one of the best run parish council, and to continue with the good work.

The meeting closed at 9.10pm.

92/18 DATE OF NEXT MEETING

The next meeting will be held on the 14th May 2019 following the planning meeting at approximately 7.45, to be held in the Blackwell, 10 The Common WD4 9BS

Signed 

Dated 14 May 2019