



## CHIPPERFIELD PARISH COUNCIL

MINUTES of the meeting of the Chipperfield Parish Council, held on Monday 18<sup>th</sup> July 2016 in the **Small Hall, The Common, Chipperfield**

To Councillors: *H Laverack - **Chairman**, - E Flynn – **Deputy Chairman**, W Bathurst, K Cassidy, P Ingram, C Luff S Mant, and T Vyse*

In attendance Mrs C Butcher Clerk to the Council

Cllr R Roberts, Cllr S Riddick, Cllr G Adeleke

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### 45/16 CHAIRMANS ANNOUNCEMENTS

The Chairman announced details of the arrangements in case of fire or other events that might require leaving the meeting room or building evacuated

### 46/16 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mant

### 47/16 DECLARATION OF INTERESTS

There were no declarations of interest

### 48/16 MINUTES OF LAST MEETING

It was proposed by Cllr Flynn and seconded by Cllr Bathurst and **RESOLVED** that the minutes of the meeting held on Monday 16<sup>th</sup> May 2016 be accepted as a true record

### 49/16 CHAIRMANS REPORT AND CORRESPONDENCE RECEIVED

The following items were discussed and are in hand  
Nunfield Flooding  
Cutting of grass @ Whippendell Farm entrance, and gulleys  
Cutting of various hedges

### 50/16 FINANCE AND GENERAL PURPOSE

1. It was proposed by Cllr Laverack, seconded by Cllr Vyse and **RESOLVED** that the draft general standing orders issued in July 2015 be adopted. Copies of Standing Orders were given to all Councillors requesting that they read, highlight any discrepancies and send comments to the Clerk.
2. It was proposed by Cllr Laverack, seconded by Cllr Cassidy and **RESOLVED** that the 2015/16 Audit report be accepted as a true reflection of CPC's financial position and procedures
3. It was proposed by Cllr Laverack, seconded by Cllr Bathurst and **RESOLVED** that the work on the Queen Street car park commence. Cllr Flynn will liaise with the contractor re the details prior to work commencing. The Clerk will confirm acceptance of the quote in writing.
4. It was proposed that in accordance with FSO 1.14 all mandates and instruction to all CPC bank accounts be realigned as follows.
  - a. It was proposed and **RESOLVED** that signatories to the Scottish Widows bank account be removed and four new signatories of the current F& GP members be added.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

- b. It was proposed by Cllr Laverack, seconded by Cllr Flynn and **RESOLVED** that the F & GP working group be authorized to seek preferential terms of interest deprived from all surplus funds held.
- c. It was proposed by Cllr Laverack ,seconded by Cllr Flynn and **RESOLVED** that  
 In accordance with Financial Standing order 8.3 that all CPC banks are instructed  
 “ For the sending a copy of each statement of account to the Chairman of the Council  
 at the same time as one is issued to the Clerk or RFO”
5. It was proposed by Cllr Laverack,seconded by Cllr Vyse and **RESOLVED** that the status, definitions and level of earmarked reserves be adjusted to follow the advice of HAPTC and recommendation tabled in the internal auditors report.

## 51/16 REPORT FROM BOROUGH /COUNTY COUNCILLOR

Cllr Riddick informed Council of the progress on the extension of the burial ground. He had met with Nicholas Brown.Cllr Laverack spoke of the grant given. As the gound is common land the Burial Group have to find land to compensate, land by Croft Meadow has been suggested as a good idea.This is then presented to the estates department at DBC. Cllr Riddick informed council that the planning application expired in September, and suggested the work should start. A new application to the Secretary of State would be £4900 and non refundable, Council were informed Alan Shelton at Dacorum was now dealing with this Cllr Riddick informed council of the Levy, self build and social housing being exempt, this is currently £100 per square metre.

Cllr Adeleke informed Council of the Community Fund, and being able to submit a bid request for money. He also thanked Council again for his visit in March to the Parish, and particularly his visit to the school.

Cllr Roberts informed Council of a big clean up in certain areas late summer /autumn. The Clerk was asked to inform Highways of any issues, listing them in priority to Cllr Roberts. He suggested that works commences with the burial ground and if necessary land is found after a start date. Council were informed that Whippendell Hill is work in progress. Speed signs were discussed and Cllr Laverack informed Council that Cllr Mant was looking into this.

## 52/16 REPORTS FROM WORKING GROUPS

### 1. OPEN SPACES REPORT

Cllr Ingram updated Council following the open spaces meeting with Colin Chambers In May.  
 Please see attached report

### 2. YOUTH AND EDUCATION

Cllr Vyse spoke of the school still needing playground apparatus and they will be submitting a grant form.It was noted the children recently finished 2<sup>nd</sup> in a national final competition of 12.Cllr Vyse spoke of the proposed junior Council, Informing council there is one in Kings Langley, with mainly Chipperfield children, literature was given to all councillors, and a steering group suggested.Cllr Luff advised Council that a Village day in September 2017 is proposed,with a committee working alongside the school

Signed\_\_\_\_\_

Dated\_\_\_\_\_

### **3. POLICE REPORT**

Cllr Ingram informed council there had been 3 crimes in Croft Lane, an offender had driven a vehicle into 2 parked vehicles, and hit a fence. Police located the offender, charging him for being under the influence of alcohol and also being in possession of cannabis.

### **4. PLANNING**

Nothing to report

### **5. HIGHWAYS**

The flooding in Nunfield discussed in correspondence received, Highways will be taking action. It was proposed and resolved that the Clerk would ask the warden to work extra hours or employ sub contractors to keep on top of the hedge/grass cutting

### **6. ALLOTMENTS**

Cllr Bathurst informed Council that 4 cultivation letters had been sent out. Several existing plot holders had requested a second plot, and this was being worked on and considered fair if the holder has worked their existing plot. Cllr Bathurst informed Council of the comments at the AGM and the successful opening of David's gate. It was discussed that perhaps the Clerk and Cllr Bathurst need to be tougher as several holders had complained about unworked plots

**53/16**

#### **TO DISCUSS PROPOSED EVENTS**

The fireworks event was discussed, Cllr Ingram having been invited to a Cricket Club meeting as an observer. Council were informed that it had been suggested by the Cricket Club that CPC fund £400 for their lost revenue if the fairground rides are not included in the Fireworks Event. It was agreed that the funding by CPC for the insurance of £480 was adequate. Cllr Laverack spoke of the previous meeting with the CC when it was agreed there were to be no fairground rides. It was questioned if the donation for the fireworks was intended for the enjoyment of the village or the Cricket Club funds. Cllr Ingram informed Council that the British Legion had been invited to have a stand, Cllr Laverack stated that there should be a name on the collection buckets used for the event.

**54/16**

#### **DRIVESAFE SCHEME**

Cllr Luff updated Council that 3 people had now been security checked and cleared. He informed Council there is a meeting on the 18<sup>th</sup> August, also the Clerk is to place an advert for Drivesafe in the Chip News September issue

**55/16**

#### **DATE OF NEXT MEETING**

**The next meeting will be held on the 19<sup>th</sup> September 2016 following the planning Meeting at approximately 7.45, to be held in the Small Hall, The Common WD4 9BS]**

**The meeting closed at 9.37**

**Chipperfield Parish Council  
The Village Hall  
The Common, Chipperfield  
WD4 9BS**

**Carole Butcher  
Clerk to the Council**

**Signed \_\_\_\_\_**

**Dated \_\_\_\_\_**

