



Chipperfield Parish Council,
The Village Hall
The Common, Chipperfield
Herts.
WD4 9BS
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CHIPPERFIELD PARISH COUNCIL AGENDA

To: Councillors: Kevan Cassidy Chair, Eamonn Flynn Deputy Chair, Geoff Bryant, Tony McGuinness, Jooles Miller, Carly-Anne Heaphy, Anthony Sutcliffe, and Luke Hinton.

Notice is hereby given that the meeting of the Council to which you are summoned to transact the business set out below will be held at the Village Hall The Common WD4 9BS on Tuesday 17th May 2022 at 7.15 pm.

UKilich
Mrs Usha Kilich Parish Clerk
12th May 2022

01/22 ELECTION OF CHAIR

To elect a Chair for the ensuing Council year

02/22 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIR

The Chair to sign the Declaration of Acceptance of Office of Chair

03/22 ELECTION OF VICE CHAIR

To elect a Vice Chair

04/22 DECLARATION OF ACCEPTANCE OF OFFICE OF VICE CHAIR

The Vice Chair to sign the Declaration of Acceptance of Office of Vice Chair

05/22 APOLOGIES FOR ABSENCE

To receive apologies for absence

06/22 DECLARATIONS OF INTEREST

To declare an interest linked to any item on the agenda.

07/22 PUBLIC PARTICIPATION 15 minutes time allowed.

08/22 MINUTES

To approve the minutes of the meeting of 5th April 2022.

09/22 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillors

10/22 Cllr Cassidy proposed the following for COMMITTEE's & WORKING PARTY MEMBERS

Members	Kevan Cassidy	Eamonn Flynn	Tony McGuinness	Geoff Bryant	Jooles Sayers	Carly-Anne Heaphy	Luke Hinton	Anthony Sutcliffe
Committees								
Planning								
Human Resources								
Working Parties								
Open Space								
Highways								
Youth & Education								
Police Report								
Finance & General Purpose								
Social Media								
Represent								
Village Hall								
Chip News								
Allotment								
Chip Care								

11/21 Chairman's Report

- a. Year to Date Summary 2022/23
- b. Cllr Cassidy proposes to approve the Annual Governance and Accountability Return 2021/22
- c. To review the Insurance Policy and approve total cost £1207.540
- d. DBC wishes to use Chipperfield for filming production, additional income
- e. Cllr Sayers proposes to have a noticeboard installed on the Allotment site
- f. Dacorum Environmental Meeting via Zoom
- g. To award the Outstanding Award for services
- h. **PRECEPT:** Notification of parish funding was confirmed as received on 5th April 2022. The total being £65,487.00.

Precept Demand	£49,586.00
Council Tax Support Grant	£ 226.00
Concurrent Services	£ 8,393.00
<u>Wardens Grant</u>	<u>£ 7,282.00</u>
Total for 2021/22	£65,487.00

- i. Total CIL amount received for 2022/23 was £8,886
- j. Cllr Cassidy to update on Village Maintenance
- k. Cllr Cassidy proposed to change the banking facility from NatWest to Unity Trust. The cost will be £6 per month.
- l. To approve the following Policies and Risk Assessment
 - m. Allotment Disputes
 - n. Code of Conduct
 - o. Complaints Policy
 - p. Dignity at Work Policy
 - q. Equal Opportunities and Diversity Policy
 - r. Financial Regulations
 - s. Freedom of Information Policy
 - t. GDPR Policy
 - u. Grants and Donations Policy
 - v. Grievance Policy
 - w. Health & Safety Policy
 - x. Publication Scheme
 - y. Press and Media Policy
 - z. Recruitment and Selection Policy
 - aa. Standing Orders
 - bb. Terms of Reference
 - cc. Risk Assessment

11/22

General Power of Competence

To agree by resolution that the Parish Council is entitled to use the above power, as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. The Parish Council is entitled as it has:

- a. A two thirds electoral mandate
- b. A qualified Clerk (CiLCA) (Level 5 Community Governance)

12/22

Correspondence received.

- (i) To discuss HAPTC update on Standing Order (actioned)

13/22

REPORT FROM WORKING GROUPS

- 1. Open Space**
- 2. Youth and Education**
- 3. Police Report**
- 4. Highways**
- 5. Planning**
- 6. Allotments**

14/22

Exclusion of Press and Public; To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to

be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

15/22

The next Council Meeting will be held on the 28 June 2022 at 7.45 pm The Village Hall The Common WD4 9BS.