



## CHIPPERFIELD PARISH COUNCIL

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To Councillors : H Laverack – **Chairman**, E Flynn – **Deputy Chairman** ,W Bathurst ,K Cassidy  
G Bryant , C Luff, T.McGuinness , CA Heaphy  
Cc Cllr R.Roberts, Cllr S.Riddick, , Cllr G Adeleke, Cllr G Barratt

Notice is hereby given that the meeting of Chipperfield Parish Council to which you are summoned to transact the business set out below will be held in **The Village Hall, The Common, Chipperfield on Monday 21<sup>st</sup> May 2018** The meeting will follow the planning meeting & will not be earlier than 7.45

Mrs Carole Butcher  
Clerk to the Council  
14<sup>th</sup> May 2018

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**Public participation** – There will be 15 minutes available for “Public Participation “if required

### AGENDA

- 9/18 ELECTION OF CHAIRMAN**  
To elect a Chairman for the ensuing Council year
- 10/18 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN**  
The Chairman to sign the Declaration of Acceptance of Office of Chairman
- 11/18 ELECTION OF VICE CHAIRMAN**  
To elect a Vice Chairman
- 12/18 CHAIRMANS ANNOUNCEMENTS**  
The chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building to be evacuated.

Chipperfield Parish Council,  
The Village Hall  
The Common, Chipperfield  
Herts.  
WD4 9BS  
Tel: 01923 263 901  
email: [parishclerk@chipperfield.org](mailto:parishclerk@chipperfield.org)  
website: [www.chipperfieldparishcouncil.gov.uk](http://www.chipperfieldparishcouncil.gov.uk)

**13/18 APOLOGIES FOR ABSENCE**

To receive apologies for absence

**14/18 DECLARATIONS OF INTEREST**

**To receive any pecuniary interests relating to items on the agenda.  
A member, when declaring their registrable pecuniary interest in a matter must leave the room when the matter is being discussed.**

**15/18 TO APPOINT MEMBERS OF COMMITTEES**

Planning  
Personell

**16/18 MINUTES**

To approve the minutes of the meeting of 16<sup>th</sup> April 2018

**17/18 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED**

To receive the Chairman's report & note any correspondence received

**18/18 FINANCE AND GENERAL PURPOSE**

1. Notification of parish funding was confirmed as received on 13<sup>th</sup> April 2018  
The total being £60,107.84

Precept Demand	£ 43202.55
Council Tax Support Grant	£ 961.29
Concurrent services	£ 9278.38
Wardens Grant	£ 6665.62

**Total for 2018/19 £60.107.84**

**Council to note £4497.50 CIL funds received on the 28<sup>th</sup> April**  
**Council to note £180.00 Funds received from DBC for filming Oct 2017**

**2. INSURANCE**

Review of insurance arrangements for the Parish Council  
Due 1<sup>st</sup> June 2018 The Clerk recommends that CPC remains  
with Came & Company insurers.

**3. Review of Councils complaints procedure**

**4. Review of Council's /and or staff subscriptions to other bodies**

The Clerk recommends the Council continue to subscribe to  
HAPTC and SLCC

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**REPORT FROM BOROUGH/COUNTY COUNCILLORS**

**19/18** To receive a report from Borough /County Councillor

**20/18 REPORTS FROM WORKING GROUPS**

- 1.OPEN SPACES**
- 2.YOUTH AND EDUCATION**
- 3.POLICE REPORT**
- 4.HIGHWAYS**
- 5.ALLOTMENTS**

**21/18 NEIGHBOURHOOD PLAN**

To receive any updates on the Neighbourhood Plan

**22/18 SMILEY FACES**

To discuss locations, following Cllr Mc Guinness , Cllr Cassidy & CC Roberts observations on 4<sup>th</sup> May.To propose funding for speed evaluations

**23/18 DATA PROTECTION**

The government are still to approve the exemption of a council needing to appoint a data protection officer.

The ICO have stated that councils should be working towards compliance but do not expect councils to be compliant by the 25<sup>th</sup> May.

**24/18 PARKING**


To discuss parking issues including opposite the Two Brewers and corner of common crossroads

**25/18 MEETING DATES**

Meeting dates for the ensuing year to be approved by council

**26/18 DATE OF NEXT MEETING**

The next meeting will be held on the 18<sup>th</sup> June 2018 following the planning meeting @7.15 in The Village Hall,The Common,Chipperfield,WD4 9BS



Carole Butcher Clerk to the Council

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